

STATE OF MONTANA PLUMBING LICENSING INFORMATION

Contact Information

To schedule your exam contact GITS at: **1-800-997-2129** or www.gitsllc.org

Current application, Rules and Statutes can be located at: www.plumber.mt.gov

or write:

Montana Board of Plumbers
P.O. Box 200513
Helena, Montana 59620
406.841.2300

To obtain the current Uniform Plumbing Code book, please contact:

IAPMO
800.854.2766

Eligibility and Exam Registration

Eligibility to take a license qualification examination is determined by the Board of Plumbers in accordance with ARM 24.180.404. Journeyman applicants must provide a specific record of 5 years' experience, legally obtained, in the field of plumbing, or completion of an apprenticeship program meeting the standards set by the Department of Labor and Industry, or the United States Department of Labor, Bureau of Apprenticeship.

Master applicants must provide evidence of 4 years' experience as a licensed journeyman plumber in the field of plumbing, with 3 years' experience working with a licensed master plumber or in a supervisory capacity in the field of plumbing,

which may run concurrently with the 4 years' experience as a licensed journeyman plumber.

Application and Fees

Your application and application fee of \$100.00 must be submitted to the Board of Plumbers.

Examination fees are paid to GITS (Gainesville Independent Testing Services)

Examination

Days and hours of operation vary at each GITS location. GITS maintains test centers at various locations in Montana. For more information on locating a test center near you, contact GITS at 1-800-997-2129.

Admission to the Examination

The Board of Plumbers will send an admission letter to each candidate whose application has been approved. You will have to call the testing service GITS (Gainesville Independent Testing Service) 1-800-997-2127 to schedule the examination for which you were approved to sit.

Americans with Disabilities Act

The Board of Plumbers complies with the Americans with Disabilities Act of 1990. To ensure equal opportunity for all qualified persons, the Board will make reasonable accommodations for candidates having disabilities that might affect their taking the licensing examination.

Please contact the board office to request accommodations.

Journeyman Examination Description

*Multiple choice questions are based on the 2012 Uniform Plumbing Code book as amended and the Statutes and Rules Relating to the Board of Plumbers and Building Codes. The exam is closed book with a two and one half (2 ½) hours time limit. The practical examination includes the hands-on portion consisting of two parts, isometric drawings and a pressure loop that is limited to four (4) hours.

Master Examination Description

*Multiple choice questions are based on the 2012 Uniform Plumbing Code book as amended and the Statutes and Rules Relating to the Board of Plumbers. The examination is 3 hours, and is open book. Candidates must bring their own code book. Code books WILL NOT be provided at the examination.

Failed Examinations

In accordance with ARM 24.180.407, (3) If an applicant fails three written examinations within the one year period of an application's viability, the applicant must submit proof of completion of 20 hours of continuing education as provided in ARM 24.180.2102 before the applicant will be approved to take the examination a fourth time. An applicant who fails the fourth written examination may not reapply for licensure for one year.

What to Bring to the Exam

Candidates must bring photo identification with their approval letter. It is recommended that journeyman candidates bring a tape measure and gloves for the practical exam. **ONLY** the Master exam is open book. Master candidates must bring the 2012 Uniform Plumbing Code book. Code books WILL NOT be provided at the exam site. Code books will be inspected prior to the examination to ensure they are not tabbed. Code books will also be inspected after the examination to ensure examination information was not written in the book. If it is determined that the code book is not authorized in the examination, the department WILL NOT provide a new code book. Any additional materials will not be allowed on site.

What is Provided for the Exam

A packet containing the Statutes and Rules for the Board of Plumbers and Building Codes amendments will be provided for the Master examination only. Please contact GITS prior to your exam for this information.

Exam Results

A minimum score of 70% is required to pass the Journeyman written, Journeyman practical, and Master written examinations.

Your results letter will be mailed to your preferred mailing address as indicated on your application within two weeks after your examination date. Please do not call the board office to obtain your score, as it will not be given out over the telephone.